



2023-2024 Richmond Rotary Application for Financial Support

Brief replies are appreciated. Please do not include additional information unless we request it. Thank you.

1. Name of organization

2. Name, address, phone number and email address of your contact person

3. Is your organization a 501(c)3 non-profit? If so, please provide your tax exemption number. If not, please provide the name and tax ID number for your fiscal agent.

4. Please describe your organization's mission and history. Include the number of staff, methods of providing service, service area, and its principal sources of funding.

5. What is your request for financial support? Please describe the program or project for which the money will be used, including its total budget.

6. Is there an opportunity in this project for volunteer participation by Rotary members? If so, in what capacity?

7. Have you applied to, or received funding from other organizations for support for this program or project? Would Richmond Rotary financial assistance help you obtain additional funding from other organizations?

8. How many people will be served by this program or project? Tell us a little about them, including demographic characteristics such as age range and socio-economic background.

9. Additional information you would like us to consider (optional)

10. How will your organization give visual credit to Richmond Rotary for its contribution to your program or project?

11. Does this grant request have a Richmond Rotarian sponsor/advocate? (if yes, please provide the name: _____)

12. Eligibility for a grant of financial supports requires that you agree to submit a brief written or presented report on the impact of Richmond Rotary's assistance on your project within 30 days of the expenditure of funds. Do you agree to do this if your request is funded? _____

Date:

Name | Signature:

Please fill out and return this application to: Richmond Rotary, P.O. Box 70643, Richmond, CA 94807-0643 or email to our Grant Coordinator Norm Lundberg (norm@lundberglaw.com) with [GRANT REQUEST] in the subject line.

Typically, Richmond Rotary invites completed applications for small grants between \$250 to \$2500. Applications submitted by December 1 will be reviewed in January; applications submitted by May 1 will be reviewed in July.

Thank you for the work you do for our community!